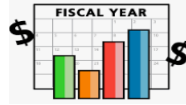


May FY26 Year-end Close Calendar



ALL: Various University Depts.

FRA: Financial Reporting & Accounting


FP&A

UHealth Accounting

PA: Property Accounting

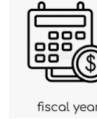
PR: Payroll

SC: Supply Chain

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Apr 27 <i>*Refer to April 2026*</i>	28 <i>*Refer to April 2026*</i>	29 <i>*Refer to April 2026*</i>	30	May 1 (Per Supply Chain's Dept. WD Banner) Requisitions must be pending Supply Chain's Workday approval by Monday, May 1. See May 31 for invoicing details.
4	5	6	7	8
11	12	13 (Per Supply Chain's Dept. WD Banner) To be processed for Fiscal Year 2026, change orders must be pending Supply Chain's Workday approval by Friday, May 13. Tip: Workday change orders will not be available in the early days of June.	14	15
18	19	20	21 ALL University Depts. Deadline for Non-Worker reimbursements to be in the Disbursements queue in WD by 5pm	22
25 Memorial Day Holiday 	26	27	28 FRS - Prelim. AON Pension per CY 2-28 statement ALL University Depts. deadline to submit FY26: - Check Requests and AP Supplier Invoices to Accounts Payable by 5pm - Petty Cash Check Requests to Disbursements by 5pm - Submit Expense Reports to be in Disbursements queue by 5pm - Pcard verifications in Disbursements queue by 5pm	29 FRA - Customer Accounts closed by 5pm & Schedule Close May modules by 6/1 @ 12am for: Student Accounts FRA- Schedule OPEN June period @ 12:15am FACILITIES and PR MANAGERS Deadline to submit all substantially completed projects to PPE (Per Supply Chain's Dept. WD Banner) Capital equipment must be received, installed, accepted, and invoiced to be recorded in FY26.

May FY26 Year-end Close Calendar

JUNE 2026



ALL: Various University Depts.

FRA: Financial Reporting & Accounting

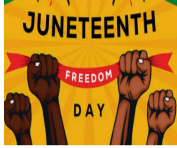
FP&A

UHealth Accounting

PA: Property Accounting

PR: Payroll

SC: Supply Chain

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Jun 1 	2 	3 ALL - Deadline to submit FY26 Journal Entries and PAAs affecting any grant to ORA by 5 p.m.	4 PR - Payroll deadline to submit FY26 Journal Entries and non-grant PAA's by 5 PM ALL - May JEs and AHBTs due from Depts. IT - All May Integrations are in WD - EOD (except LC)	5 FRA - Close May "Payroll" incl PAAs
8 FR-Real Estate / Treasury / Controller's / UHealth - Complete updating & approving leases in LC by 5PM FRA - Closes AP "Supplier Invoices" module for May SC - FRA run Proc R/F task, then close Procurement module FRA - Initiate LC Freeze in WD for May - End of Day FRA - Close May "Banking" module by 5PM	9 FRA - WD Invoices in process to Accrue for May (Search for Unrecorded Liabilities runs through end of Audit) FRA - LC integration into WD for May	10 FRA - Close LC for May in WD, and unfreeze for June activity - 9AM FRA - Close May "Journals" module after Mass Cancel at 5PM FRA - Sched. and run May Allocations (excl. Intercompany)	11 FRA - Review and Finalize May allocations by 12pm	12 FRA - Prelim. Towers Watson Pension per CY 2-28 statement PA - PP&E to submit Projects Placed in Service report to FRA
15 PA - Depreciation & Finalize PPE FRA - Close PP&E activity, after Allocations' run FRA - Sched. and run May Intercompany Allocations	16 UHealth - to record in WD all Bonus accrual entries	17 FACILITIES-Retainage Info due to Property Accounting Academy & UHealth - Record ALL Unrecorded Liabilities by EOD. Continue to monitor Search for Unrecorded Liabs. (SURL) for materiality.	18 PA - Retainage JE posted PA- PS WIP Reclass JE entries	19 Holiday 
22 	23 FP&A - ALL Severance accruals due to be recorded in WD FRA - Prelim. AON Pension per CY 5-31 statement	24 PR - Benefits liabilities completed FRA/UHealth/PA: Continue to monitor SURL findings for materiality. (If JE is necessary please coordinate with Madeleine Mulet)	25 Various - Vacation and fringe entries due from ALL areas to FP&A FRA- Capitalized Interest calc.	26 FRA - Gift NARR's
29 UHealth - to submit prelim med mal liability entries to be recorded in WD IN - Investment finalizes all entries in WD FRA - Close activity group "Investments" FRA/UHealth/PA: Continue to monitor SURL findings for materiality. (If JE is necessary please coordinate with Madeleine Mulet)	30 FRA - Net Asset Reconciliation PENCILS DOWN (no more entries) Preliminary numbers are reviewed (subsequent entries must be approved by senior leadership)	Jul 1 <i>Refer to July 2026</i>	2 <i>Refer to July 2026</i>	3 <i>Refer to July 2026</i>

May FY26 Year-end Close Calendar

JULY 2026



ALL: Various University Depts.

FRA: Financial Reporting & Accounting

FP&A



UHealth Accounting

PA: Property Accounting

PR: Payroll

SC: Supply Chain

Legend

MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
Jun 29 <i>"Refer to June 2026"</i>	Jun 30 <i>"Refer to June 2026"</i>	Jul 1 Preliminary numbers due to Management (subsequent entries must be approved by senior leadership)		2		3	Independence Day Holiday 		
UHealth/FRA/PA/Athletics/ORAs: Continue SURL for Passed-Adjustments Log until end of Audit Sept 18									
6	7	8		9	FP&A - No more JE's at unit level		10		
UHealth/FRA/PA/Athletics/ORAs: Continue SURL for Passed-Adjustments Log until end of Audit Sept 18									
13	14	15		16		17	FRA - TB & FS PBCs provided to auditors for May 31st, 2026		
20	21	22		23		24			
UHealth/FRA/PA/Athletics/ORAs: Continue SURL for Passed-Adjustments Log until end of Audit Sept 18									
27	28	29		30		31			
UM - KPMG Audit Fieldwork-Final - From Jul 27 through Sep 18									
FRA - UM to provide to Towers Watson the estimated year-end asset value, including benefit payment estimate									
UHealth/FRA/PA/Athletics/ORAs: Continue SURL for Passed-Adjustments Log until end of Audit Sept 18									

May FY26 Year-end Close Calendar

AUGUST 2026



ALL or Various University Depts.	
FRA:	Financial Reporting & Accounting
FP&A	
UHealth	Accounting
PA:	Property Accounting
PR:	Payroll
IT:	Information Technology
SC:	Supply Chain

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Jul 27 "Refer to July 2026"	28 "Refer to July 2026"	29 "Refer to July 2026"	30 "Refer to July 2026"	31 "Refer to July 2026"
UM - KPMG Audit Fieldwork-Final - From Jul 27 through Sep 18				
EXTERNAL AUDIT				
UHealth/FRA/PA/Athletics/ORA: Continue SURL for Passed-Adjustments Log until end of Audit Sept 18				
3	4	5	6	7
UM - KPMG Audit Fieldwork-Final - From Jul 27 through Sep 18				
FRA - Towers Watson to provide back to UM the estimated obligation, funded status, and unrestricted net asset	FRA - Book true-ups to pension expense & liability based on TW May Estimate			EXTERNAL AUDIT
UHealth/FRA/PA/Athletics/ORA: Continue SURL for Passed-Adjustments Log until end of Audit Sept 18				
10	11	12	13	14
UM - KPMG Audit Fieldwork-Final - From Jul 27 through Sep 18				
				FRA - UM to provide to Towers Watson the year-end asset value with reconciliation to the prior year, including contribution and benefit payment information
UHealth/FRA/PA/Athletics/ORA: Continue SURL for Passed-Adjustments Log until end of Audit Sept 18				
17	18	19	20	21
UM - KPMG Audit Fieldwork-Final - From Jul 27 through Sep 18				
Academy & UHealth Accounting Teams - Cutoff for ALL Post-closing entries (except pension)				FRA - Towers Watson to provide to UM the pension disclosure report with balance sheet, CY FYE cost detail and reconciliation to prior year
UHealth/FRA/PA/Athletics/ORA: Continue SURL for Passed-Adjustments Log until end of Audit Sept 18				
24	25	26	27	28
UM - KPMG Audit Fieldwork-Final - From Jul 27 through Sep 18				
FRA- Book true-ups to pension expense & liability based on TW May Final				EXTERNAL AUDIT
UHealth/FRA/PA/Athletics/ORA: Continue SURL for Passed-Adjustments Log until end of Audit Sept 18				

May FY26 Year-end Close Calendar

SEPTEMBER 2026



Legend

ALL or Various University Depts.

FRA: Financial Reporting & Accounting
FP&A
UHealth Accounting
PA: Property Accounting
PR: Payroll
IT: Information Technology
SC: Supply Chain

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Aug 31 <i>Refer to August 2026</i>	Sep 1	2	3	4
UM - KPMG Audit Fieldwork-Final - From Jul 27 through Sep 18				
UHealth/FRA/PA/Athletics/ORAs: Continue SURL for Passed-Adjustments Log until end of Audit Sept 18				
7 Labor Day Holiday	8	9	10	11
UM - KPMG Audit Fieldwork-Final - From Jul 27 through Sep 18				
UHealth/FRA/PA/Athletics/ORAs: Continue SURL for Passed-Adjustments Log until end of Audit Sept 18				
14	15	16	17	18
UM - KPMG Audit Fieldwork-Final - From Jul 27 through Sep 18				UM - KPMG Audit Signoff / Issuance
UHealth/FRA/PA/Athletics/ORAs: Continue SURL for Passed-Adjustments Log until end of Audit Sept 18				
21	22	23	24	25
28	29	30	Oct 1	2



Thank you ALL for your continuous support and hard work during this past Fiscal Year 2026!

